**Completing an Advance Directive**

The AnMed Health brochure “It’s Time to Talk—Advance Care Planning” provides information on the importance of thinking about and talking to loved ones and healthcare providers about your wishes at the end of your life. Slides from a PowerPoint presentation on Advance Care Planning are also available to help you through each part of the SC Healthcare Power of Attorney form, which our hospital finds most helpful for patients and staff. Our chaplains have been trained to assist you with discussion and questions about these important decisions.

**If you need assistance with filling out a Healthcare Power of Attorney form, contact . . .**

AnMed Health Chaplain 864.512.1555 (pager 3636)

**Documents are available at the following websites:**

South Carolina Healthcare Power of Attorney form (English and Spanish) <https://aging.sc.gov/sites/default/files/documents/Legal/SCHealthCarePowerOfAttorney.pdf>

<http://www.sa.sc.edu/shs/files/2011/08/SCHealthcarePowerOfAttorneySpanish.pdf>

Georgia Medical Power of Attorney form (in English)

<https://powerofattorney.com/wp-content/uploads/2013/07/georgia-medical-power-of-attorney-form.pdf>

**After completing the form . . .**

1. Arrange to have two non-relatives witness your signature.

2. Make copies of the HCPOA form and give them to your agent(s).

3. Send a copy of the completed form (**with birthdate on the top right of the first page)** to Health Information Management department at AnMed Health (or another hospital) and/or your physician practice.

 **Mailing address:** AnMed Health, Health Information Management, 800 North Fant Street, Anderson, SC 29621

 **Fax Number:** 864-512-1683

If you need to make changes to your HCPOA in the future, tear up your old form, print off a new form from the appropriate website above, and complete it. Just be sure you give new copies to your agents and to your healthcare system.